

## **VERWOOD U3A Committee meeting.**

**Venue**                      Private address, Verwood

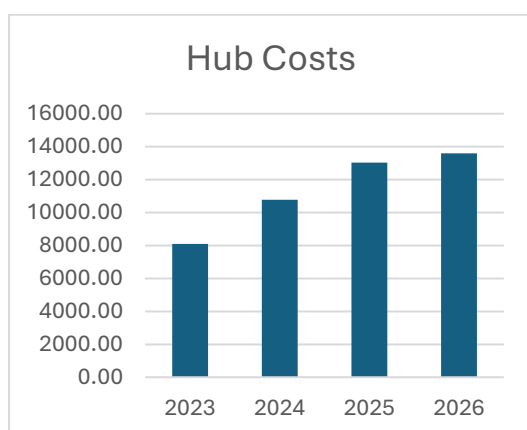
**Date**                        Friday 3<sup>rd</sup> July 2026 at 2.00pm

|                             |                             |
|-----------------------------|-----------------------------|
| <b>Chair</b>                | <b>Howard Wells (HW)</b>    |
| <b>Treasurer</b>            | <b>Sue Bryant (SB)</b>      |
| <b>Membership Secretary</b> | <b>Kathryn Finn (KF)</b>    |
| <b>Web co Ordinator</b>     | <b>Carys Sullivan. (CS)</b> |
| <b>Secretary</b>            | <b>Ray Williamson (RW)</b>  |

**HW was welcomed to the committee as the new chair**

- 1. Apologies - JT, KF.**
- 2. Approval of minutes - Minutes of 3<sup>rd</sup> June 2026, approved, signed and dated.**
- 3. Matters arising - Listed in today's discussion points.**
- 4. Chair report - Thank you for putting your trust in me and I will do my best not to let you down.**
- 5. Secretary's report: -**
  - The Art group has no group leader listed on Beacon; I have received a request from a local artist to make contact with them. She has been booked to hang some of her pictures at the Hub.
  - I have chased up u3a UK regarding our constitution amendments.
- 6. Treasurers report: -**
  - Lesley Newman has been removed as signatory from the Barclays mandate.
  - No response yet with regard to the Charities Commission Form CHV1 sent on 14<sup>th</sup> May to change details on Gift Aid account. Advised response time 35 – 60 days.

- Trustees are now SB, RW and JT. HW and CS need to be added.
- I have contacted Kerry Caley, who will be auditing the accounts. She will come along to the Open Day to meet the committee.
- Renewals have begun to trickle in. £580 to 30/6. I am keeping a list for Kathryn to have on her return.
- May be useful to demonstrate need for Subscription increase 2027/2028 at Group leader's meeting.



- £250 Publicity grant received from the Trust. I believe it would be advisable to order a second free standing banner from the Trust to display on Open Day's etc and at Gareth's ukelele performances. £45 or £175.

## 7. Bookings Officer

MW has agreed to complete all bookings until September. We need a replacement as soon as possible to work alongside MW for a short period.

### Discussion Points: -

**The committee** would like to thank Melaine Webb and Esme Hernon for the time and quality of work done for the benefit of u3a members. They are greatly appreciated by all those who worked with them and the members they worked for and we wish them well.

**Vacant committee positions.** Events organizer, Group leader organizer and booking officer. HW has an idea of possible applicants and will approach them and report back to the committee.

**Action - HW**

**Group leaders meeting on 8<sup>th</sup> July 2026.** An agenda and discussion points was compiled by EH. The meeting will be chaired by HW who will introduce members of the committee to the group.

**Open day 15<sup>th</sup> July 2026.** A discussion about suitable locations to place posters advertising our event. Some have been distributed to local shops and communal locations around Verwood. Forest FM radio has been giving out the details to the public. There is an entry on our Facebook account.

GM team printed a floor plan for the open day, giving placement information to group leaders in the theatre hall. A table has been set for the Rotary club as a reciprocal arrangement for our display at the Rustic fayre.

The committee are very grateful to Gareth, Jan and Diane for taking on the event, late in the day and for the work they have put in to ensure success.

Gareth will also be asked if he can take photographs during the open day.

**The Hub family fun day 1<sup>st</sup> August 2026.** We have been allocated rooms 2 and 3. A significant improvement from the room upstairs. The craft group will be represented and RW volunteered a table for cribbage.

U3a leaflets can be displayed at the same time for any enquirers. The Hub have approached SC to tend a table on beekeeping.

**Rustic Fayre 31<sup>st</sup> August 2026.** RW will provide a gazebo and table. SC is making up a Rota list for the stand. SB asked whether there are any small plastic stands for fliers. We have some in our store cupboard at the Hub as well as banners and a advertising stand. A check to be made on individual group fliers and their shortfalls.

**Action – HW to arrange members for setting up**

**Christmas lunch.** We have two venues reserved, provisionally 14<sup>th</sup> December, Aroma, in Verwood and Remedy Oak, Woodlands. Decided to ask the membership their preference. Providing menus with date and time. To be added to the newsletter. HW to be the one point of contact.

**Action – HW to email members re preference**

**Website and newsletter.** A discussion on the layout of the front page. It was requested a poster be placed there. Each month the newsletter will be updated with future dates first and the website front page with relevant past news.

Group leaders will be asked for comments about the newsletter and website at the GL meeting.

**Hub, activities to develop – Suggestions**

- The Hub offer a general Fish and Chip Friday and could offer a u3a special. Agree a day, numbers will need to be booked before but paid on the day. September could be the starting date.
- Cocktail party.

**Action – HW to liaise with the Hub**

**Charging policy.** We have always charged for a one-off activity which is not part of the regular program. The principle is that the money collected will help to pay for the room booking. We have made an extra charge for Astronomy and Mindfulness courses and 1 or 2 others. Additional payment to be made prior to the start date.

**AOB.**

Tony Wilson has offered to give a talk on the history of Kinston Lacey.

**Action – HW to be arranged**

It was agreed to move the AGM back to the Hub from St Michaels.

**Action – HW to check date available with the Hub**

CS agreed to be responsible for sending out blanket emails to the membership via Beacon.

Meeting concluded at 3.15pm.

Date for the next meeting agreed 10<sup>th</sup> August 2026 2 pm at Crane Valley Golf Course.

Signed .....

Date.....

Countersigned.....

Date.....